

## TOWN OF FOREST BOARD MEETING MINUTES

Located at the Forest Town Hall at E15784 State Hwy. 33, Hillsboro, WI

On Monday, May 11, 2026, at 6:00 PM

**I CALL TO ORDER:** The Town of Forest Board Meeting was called to order at 6pm, on Monday May 11<sup>th</sup> by Chairman Mark Davison

**II** We began the meeting with the Pledge of Allegiance

**III ATTENDANCE:** Those present, Dianne Johnson, Bill Schiller, Mark Davison, Todd Teed, Bob McCoy, Denise Valenting. Others, Donna Baldwin, James Rynes, Steve Brey, Janet and George Jordan.

**IV AFFIRMATION OF PROPER PUBLIC NOTICE:** Notice was confirmed.

**V PUBLIC INPUT:** There was none.

**VI SECRETARIES REPORT:** Denise confirmed that minutes from the April 13<sup>th</sup>, and Annual April 20<sup>th</sup> meetings were sent to board members. If any corrections were needed, they were made. **Motion** by Bob McCoy, second by Bill Schiller that the minutes be approved. Motion carried

**VII FINANCIAL REPORT:** Dianne reported that opening balance for April at Royal Bank, was 286930.15, income of 34839.86, expenses of 59228.96, leaving a balance at end of April of 262541.05. Royal Savings balance 100.00. Farmers Bank CD 6009.37, Farmers Savings account 2100.00, and our line of credit with Farmers Bank is 387311.51.

### **VIII OTHER REPORTS:**

- a. *Town Patrolman Report:* Report was received and filed.
- b. *Review of Submitted Building Site and Driveway Permit.* There were two building site permits, one from James Cameron, one from Dean Wells. No driveway permits were requested. **Motion** by Bill Schiller seconded by Bob McCoy, that the Building Site Permits be approve. Motion carried.
- c. *Ambulance Report:* Dianne reported that the board met on May 6<sup>th</sup>, and a new board was elected. Report submitted and filed.
- d. *Fire Association Report:* Bill reported that a new board was elected, President is Zach Bender, Vice President Brandon Nickey, Clerk Treasurer, Sally Turpin. The board approved an increase in the salary for Clerk Treasurer to 3000.00 year. Also noted that the pumper truck they want to sell has an oil leak, they will review repair options. The new fire truck is still not here. The next meeting will be on July 29<sup>th</sup>, at 7pm.
- e. *Recycle Center Report:* Jim thanked the board for all the help at the Spring Clean up days, he stated that cleanup went well. There was one person who showed up the week after cleanup with a truck full of metal, he had to turn him away, advised him to come back for the Fall Clean up.
- f. *Chairman Report:* Mark advised that he with others road with "Fahrner's" to review roads for seal coating this year. Also attended the "Road School", there were many new technologies discussed, and updated funding avenues. He helped Todd with work on Scratch Ave. Answered questions about the township

responsibilities if a Cemetery Association were to fail. The Township may mow the lawn, after 2 years the town shall mow the cemetery 2 times a year.

**IX BUSINESS:**

- a. *Discussion and possible action on Reapplying for an ARIP GRANT.* As the DOT has opened transportation of “Bedding Sand” as agricultural use, we can revisit looking at Bugbee Road, which is 1.8 miles long. We can talk with Jewel Eng to reevaluate this road and apply for a new ARIP Grant. The road would be blacktopped and not seal coated. **Motion** by Bill Schiller seconded by Bob McCoy, that we re-apply for an ARIP grant for Bugbee Road. Motion carried.
- b. *Discussion and possible action on Approving Roads to Seal Coat,* the following roads were reviewed their cost estimated:
  - Pine Ave from Oak to Town Line, 2829 feet cost \$12475.00
  - Bugbee from the Kreger Quarry 75ft long 4 ft wide \$126.00, and 600ft x 25ft \$6300.00 Krueger to pay for this work.
  - Scratch Ave – entire road 6345 ft \$25317.00
  - South Drive 1600ft \$6720.00
  - Eastman from Jct of Burr Salem to bottom of hill, 7269ft \$13740.00
  - Burr Salem from hwy 33 to J. Yutzy’s 4324ft \$19977.00
  - 24<sup>th</sup> Court from Fishers to County line 5094ft \$20325.00 it was noted that this road is in bad condition and seal coat would not last, we can patch it and try to get another year out of it.
  - Valley Ave 1114ft \$5147.00 is another road that will need extensive work.The totals for all these roads would be \$110127.00, if we removed 24<sup>th</sup> Court, and Valley Ave the year-to-date cost estimates would be \$84655.00, which is within our budget of 133K for 2026. We could apply some of the savings to our line of credit. **Motion** by Bob McCoy seconded by Bill Schiller that we approve the seal coat list, less the work on 24<sup>th</sup> Court and Valley Ave. Motion carried.
- c. *Discussion and Possible Action on Administration Fee for the Title Companies,* Dianne discussed the increase in Title searches she is receiving from Title Companies and the work involved in research. In checking with other municipalities, she found that many change a fee for this work. She felt that a fee of \$25.00 was reasonable. **Motion** by Bob McCoy seconded by Bill Schiller that the Town of Forest charge a \$25.00 administrative fee for this service. Motion carried.
- d. *Profit and Loss Review.* Denise presented the year-to-date Profit and Loss. **Motion** by Bill Schiller seconded by Bob McCoy to approve the Profit and Loss review. Motion carried.
- e. *Approve Invoices.* Denise read through all the invoices to be paid for the month. With a further question on the Big Hook invoice to be reviewed. **Motion** by Bob McCoy, seconded by Bill Schiller, that we approve the invoices. Motion carried.

**X Announcement,**

- a. Next regular Board Meeting is Monday June 8<sup>th</sup> at 6pm.
- b. Candidate and Legislator Forum is May 18<sup>th</sup>, 2026, at the Radison Motel in Lacrosse with free breakfast from 7:30- 9:00am
- c. The annual picnic is tentatively scheduled for Saturday September 12<sup>th</sup> from 11-1pm.

**XI Adjournment, Motion** by Bill Schiller seconded by Bob McCoy that the meeting was adjourned at 7:15pm. Motion carried.

Respectfully submitted  
Denise Valentine, Clerk  
Town of Forest – Vernon County