

TOWN OF FOREST BOARD MEETING Minutes
Located at the Forest Town Hall at E15784 State Hwy. 33, Hillsboro, WI
On Monday, July13, 2026, at 6:00 PM

I Call to Order: The Town of Forest Board Meeting was called to order at 6pm on Monday July 13th by Chairman Mark Davison.

II We began our meeting with the Pledge of Allegiance

III Attendance: Those present were, Bill Schiller, Mark Davison, Bob McCoy, Dianne Johnson, Todd Teed. Others, Steve Brey, George and Janet Jordan.

IV Affirmation of Public Notice: Notice was confirmed.

V Public Input: There was a question regarding the letter sent last month about moving a broken fence that was too close to roadway was completed, and yes, it was moved. Also noted that Jeremy had done a very good job with the mowing of the ditches.

VI Minutes of the June 2026 meeting: Denise emailed the minutes to the board, and no corrections were made. **Motion** by Bill Schiller, seconded by Bob McCoy that the minutes be approved. Motion carried.

VII Financial Report: Dianne reported that the opening balance as of June 1st at Royal Bank was 232246.81, with income of 4277.75, and expenses of 107564.53. Leaving a balance as of June 30 of 128960.03. Balance as of today 155184.44. Royal Savings has a balance of \$100.00. Farmers Bank, savings \$6101.93, CD 6029.37, and our loan balance is 387311.51.

VIII Other Reports:

- a. *Town Patrolman Report*, report received and files. In addition, Todd has been working with Hillsboro Telephone regarding the fiber optic line they plan to install. He was told to send a letter exempting Shady and Cemetery Road from the planned route.
- b. *Review of Submitted Building Site and Driveway Permit*. There were two site permits, one for Olin Bontrager, and one for Matthew Otto. **Motion** by Bob McCoy seconded by Bill Schiller that we approve these site permits. Motion carried.
- c. *Ambulance Report*. Dianne noted that they held a meeting on June 17th, report received and filed.
- d. *Fire Association Report*. None
- e. *Recycle Center Report*. None
- f. *Chairman Report*. Mark reported that he checked roads and cut some treetops, answered many calls regarding site permits, and calls asking when we would mow the ditches.

IX. BUSINESS

- a. ***Discussion and possible action on the ARIP grant for Bugbee Hollow Road.*** Jewell Engineering submitted the application to the DOT. The ARIP grants are a 90/10 share. Jewell's application was received and filed.
- b. ***Discussion and possible action on the LRIP grant for Cemetery Road.*** Todd noted that we had received the SMA, municipal agreement for the project from

the DOT. There are changes to the bidding process for Rock and Gravel. We need to submit our request for bids to the DOT 7 days prior to advertisement going in paper. Cemetery Road is ½ mile long, and the estimated cost for work performed is 53960.00 with a 50/50 share the township portion is estimated to be 26980.00

- c. **Discussion and Possible action on Letter to residents of Fish Hollow Road to Move their Fencing**, which is too close to roadway and could damage the mower. **Motion** by Bill Schiller seconded by Bob McCoy that we send this certified letter. Motion carried.
- d. **Discussion and Possible Action on Undercoating the Mack Truck**. Todd investigated cost from Pro Fleet and Crown to perform this work. Both would come to our site to perform. Pro Fleet cost is prox 300.00, Crown, 425.00. This is a yearly application. The cost of materials alone if we did work for fluid film. Between 184.00 & 245.00 per Barrell, plus 193.00 for applicators, which would need to be replaced yearly. **Motion** by Bob McCoy, seconded by Bill Schiller that we contract with Pro Fleet to undercoat the Mack Truck. Motion carried.
- e. **Discussion and Possible Action on Letter concerning people throwing Brush over the Bank on Harris Road**. This action is making the mowing of this location difficult to do, as materials are too close to roadway and are keeping the banks too wet hindering grass growth and causing hillside deterioration. Mark and Todd will write this letter, in addition we should formulate an announcement that will appear on our website, indicating why this is not permitted. **Motion** by Bob McCoy seconded by Bill Schiller that we send this letter to necessary parties. Motion carried.
- f. **Profit and Loss Review**. Denise presented the year-to-date Profit and Loss. **Motion** by Bill Schiller seconded by Bob McCoy that we approve the Profit and Loss review. Motion Carried
- g. **Approve Invoices**. Denise read through the invoices to be paid for the month. **Motion** by Bob McCoy, seconded by Bill Schiller, is that the invoices be approved. Motion Carried.

X. Announcement:

- a. The next regular Board Meeting will be Monday August 10, 2026, at 6pm.
- b. The Town Picnic will be Saturday September 12th 2026, at Rustic Ridge Resort from 11-2pm.

XI Adjourn: **Motion** by Bill Schiller seconded by Bob McCoy that we adjourn the meeting at 7.05pm. Motion carried.

Respectfully submitted
Denise Valentine, Clerk