

TOWN OF FOREST BOARD MEETING MINUTES

Located at the Forest Town Hall at E15784 State Hwy. 33, Hillsboro, WI

On Monday, September 14, 2026, at 6:00 PM

I CALL TO ORDER: The Town of Forest Board Meeting was called to order at 6pm on Monday September 14th by Chairman Mark Davison

II We began our meeting with the Pledge of Allegiance

III Attendance: Those present were, Dianne Johnson, Bill Schiller, Mark Davison, Todd Teed, Bob McCoy, Denise Valentine. Others: Steve Brey, Donna Baldwin, George Jordan.

IV Affirmation of Proper Public Notice: Notice was confirmed.

V Public Input: There was none.

VI Secretaries report: Denise emailed the minutes for the August meeting to the board, and any corrections were made. **Motion** by Bob McCoy seconded by Bill Schiller that the minutes be approved. Motion carried.

VII Financial report for Sept 2026. Dianne reported that the opening balance as of 8/2/26 was 145720.31, income of 97630.41, and expenses of 66075.73, leaving a balance of 177275.00 in Royal Checking. Today's balance was 173702.20. Savings at Royal Bank are \$100.00. Our CD at Farmers Bank is 14037.97, savings at 2100.00, and our loan balance of 29202.13.

VIII OTHER REPORTS:

- a. *Town Patrolman Report;* Report received and filed. Other information, Todd investigated the current trade in value for our existing Backhoe, (which has 1600 Hours on it) Trade in Value 83500.00, (this has lost 30K over 4 years.) A new Backhoe with a 60-month warranty included in price is approx. 153000.00. That is a difference of 69500.00 if we were to trade now. The 153K price is good till end of October. This matter is left for further discussion.
- b. *Review of Submitted Building Site Permits, and Driveway Permits:* Denise submitted Building Site Permits for Harley Miller, Dennis Larsen, and Janice Koppen, both a building site and driveway permit. **Motion** by Bill Schiller seconded by Bob McCoy that the permits be approved. Motion carried.
- c. *Ambulance Report:* Dianne reported that a special meeting was held on July 22, report submitted and filed.
- d. *Fire Association Report:* Bill reported that the Hillsboro Fire Association Budget meeting will be held on October 6th, and the Ontario Fire Association meeting will be held September 28th at 7pm. Also, a Budget meeting.
- e. *Recycle Center Report:* Mark reported that the Fall Cleanup Days will be held the first weekend in October, October 2nd and 3rd from 8am to 5pm.
- f. *Chairman Report:* Mark went with Todd to get the new wing installed on the 2006 International Plow truck. Also worked with Todd on Rip Rap Road work.

IX BUSINESS:

- a. Discussion and Possible Action on Planning for the 2027 Budget: There was open discussion on preliminary numbers, with very early numbers given to the board to study. No Action taken.
- b. *Discussion and Possible Action on Grants Applied for and received in 2026.* A community Action Grant was received for the purchase of a new wing for the backhoe. Once cancelled check is available Todd will submit for Town of Forest being reimbursed.
- c. *Discussion and Possible Action on Community Action Grant from Vernon County.* This Grant is a 50/50 grant. Discussion was held on the possible purchase of a Road Brush; this brush would be used on the backhoe. Estimated cost is 18900.00. **Motion** by Bill Schiller seconded by Bob

McCoy to apply for the Vernon County Community Development Grant to go towards the purchase of this brush. Motion Carried.

- d. *Discussion and Possible Action on Driveway Permit and Installation:* It was noted that we cannot charge for the installation of driveways and culverts, as we cannot compete with local businesses. It was noted that the labor and machinery costs are significant for this service. Currently we do not have a fee for a driveway permit. **Motion** by Bill Schiller seconded by Bob McCoy that we do start charging a fee of \$75.00 for driveway permits, effective Jan 1, 2027. The wording on the Driveway Permit would add a line, similar to the Building Site Permits, that if you start this process without approval of permit you would be subject to a fine of \$100.00. Motion carried.
- e. *Discussion and Possible Action on Veterans Reimbursement from Vernon County* for Mt Tabor Cemetery. Paperwork was signed and will mail to Jerry Pedretti at Vernon County clerk's office.
- f. *Discussion and Possible Action on transferring funds from Savings and maturing CD* to a new 3 month CD. **Motion** by Bob McCoy seconded by Bill Schiller to take this action. Motion carried.
- g. *Profit and Loss Review:* Denise presented the year-to-date Profit and Loss. **Motion** by Bob McCoy, seconded by Bill Schiller that we approve the Profit and Loss review. Motion carried.
- h. *Invoices:* Denise read through the invoices to be paid for the month. Except for the check written for Krueger Excavating, which requires more information, and will be discussed with vendor. **Motion** by Bill Schiller seconded by Bob McCoy to approve the invoices. Motion carried.

X Announcements:

- a. The next regular board meeting will be held on Monday Oct 12th. at 6pm.
- b. Town Picnic was held on Saturday Sept 12th we had 90 people who signed in.
 - The picnic fund started at 415.06, 383.95 was spent, and 386.00 in donations were received leaving a balance for next year of 417.11
- c. Open Book will be on Tuesday Oct 13th, 2026, from 3 to 7pm at the Town Hall located at E15784 State Hwy 33, Hillsboro WI 54634
- d. Board of Review will be held Tuesday October 27th, 2026, from 4 to 6pm. At the Town Hall located at E15784 State Hwy 33, Hillsboro WI 54634

XI Adjourn: **Motion** by Bob McCoy seconded by Bill Schiller that we adjourn meeting at 7:30pm, motion carried.

Respectfully submitted
Denise Valentine, Clerk
Town of Forest – Vernon County